



華美銀行
EAST WEST BANK

HONG KONG BRANCH

Incorporated with limited liability under the laws of California, United States of America

*business*Bridge® Premier HK
Online Banking
User Guide

Administration Holding Company



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Holding Company

With *business*Bridge® Premier HK, you now have the opportunity to have your company profile setup to have the holding company structure.

Holding Company is a corporate entity with one or more operational companies linked to it as subsidiaries. The Holding Company entity serves as a non-operational container with links to its subsidiaries. Subsidiaries can be cross-affiliate (i.e. either in EWB or EWB HK). In the example provided below, there is a HK affiliate company and a US affiliate company that are the subsidiaries to the Holding Company.

Holding Company can then have Holding Company Users that can be linked to a user within its subsidiary company/companies. **The already established entitlements of the Linked Subsidiary User will then become the entitlements for the Holding Company User to access the linked subsidiary company.** A Linked Subsidiary User is a user within an operational subsidiary company directly linked to a Holding Company User for access to the specific entity.

Note:

- 1) Holding Company User will have the inquiry access to its subsidiaries company accounts based on the assigned subsidiary user entitlements.
- 2) The Holding Company User will have separate login and password credentials for the Holding Company access.
- 3) After login, the Holding Company User can go into the Holding Company User Dashboard. However, according to the access profile on its Linked Subsidiary User(s), you can directly switch to the subsidiary company profile.

If you wish to apply for Holding Company Administration service, please contact the bank representative to obtain the application form via email at **CustomerCareHK@eastwestbank.com** or via phone at **(852) 2218 9010**.

Holding Company Dashboard Page

When a Holding Company User logs in to online banking, they will see the Holding Company View with the option appearing at the top of the screen. Subsidiaries that Holding Company Users are permitted to view are shown in the drop-down menu. For each subsidiary, the Holding Company User will inherit the entitlements of the Linked Subsidiary User.

The screenshot shows the Holding Company Dashboard interface. At the top, there is a header with the text 'Last Login: 09/29/2020 - 23:15 (Pacific Standard Time)'. Below this is a navigation bar with 'HOLDING COMPANY DASHBOARD' and icons for Refresh, Print, and Help. A dropdown menu is open, showing 'Holding Company View' and two options: 'GLF Corp HK' and 'GLF Large Corp'. Below the navigation bar, there are two tabs: 'PRIOR DAY' (highlighted in red) and 'CURRENT DAY'. The main content area is titled 'DEPOSIT' and contains a table with columns: Account ID Nickname, Ledger Date, Opening Available, 1 Day Float, 2 or more days float, Total Debits, Total Credits, Closing Ledger, and Total Debit Count. The table is divided into two sections: 'GLF Corp HK' and 'GLF Large Corp'. The 'GLF Corp HK' section has three rows of data, and the 'GLF Large Corp' section has one row of data.

Account ID Nickname	Ledger Date	Opening Available	1 Day Float	2 or more days float	Total Debits	Total Credits	Closing Ledger	Total Debit Count
GLF Corp HK								
1001600628060 EWBHK 8060	10/19/2020					2,096.66 USD		
1001601003030 EWBHK 3030	10/19/2020					283,772.19 HKD		
1001601003060 EWBHK 3060	09/24/2020					34,993.27 HKD		
GLF Large Corp								
8880008095 EWB 8095	10/07/2020	21,183.46 USD	25,843.00 USD	0.00 USD	107,412.06 USD	59,842.80 USD	21,183.46 USD	11

- 1) **Holding Company Subsidiaries Drop Down List** enables a Holding Company User to switch to subsidiary company as the Linked Subsidiary User. After switching to subsidiary company, the Holding Company User can view account information or perform transactions. The appearance of the Subsidiaries Drop Down List is configured by the bank.

Note: The Holding Company User's entitlement is limited to the entitlements enabled for the Linked Subsidiary User in its subsidiary company.

- 2) **Current Day Tab**

Enables a consolidated view of Current Day activity. On the Current Day report page, a separate section is included for each linked subsidiary company that the Holding Company User has access to.

- 3) **Prior Day Tab**

Enables a consolidated view of Prior Day activity. Similarly, on the Prior Day report page, a separate section is included for each linked subsidiary company that the Holding Company User has access to.

Holding Company User Navigation

When a Holding Company User selects a Subsidiary, all the entitlements for that specific Linked Subsidiary User will be shown. Below is an example of the Holding Company User view of the subsidiaries they are linked to.

The screenshot shows the EastWest Bank BusinessBridge Premier HK dashboard. At the top, it displays the user's last login (10/16/2020 - 10:44 (Hong Kong Time)), the user name (GLF Corp HK), and notification counts for Alerts (99) and Approvals (97). The dashboard includes a navigation menu with options like DASHBOARD, ACCOUNTS, PAYMENTS, TRANSFERS, REPORTS, ADMINISTRATION, and OTHER SERVICES. The main content area features a 'DASHBOARD' widget with a table of 'ACCOUNT BALANCES' for various accounts (EWBHK 3030, EWBHK 3060, EWBHK 8060, and HK Loan) and a 'SHORTCUTS' widget with a message to click the widget settings icon to set preferences.

Current Account	Opening Ledger (HK Current)	Available Balance	Actions
EWBHK 3030	HKD 887,148.14 As Of 11/04/2020 06:52	HKD 886,368.07 As Of 11/04/2020 06:52	▼
EWBHK 3060	HKD 46.40 As Of 10/16/2020 17:55	HKD 641.09 As Of 10/16/2020 17:55	▼
EWBHK 8060	USD 88,764.53 As Of 11/04/2020 06:52	USD 88,714.39 As Of 11/04/2020 06:52	▼
HK Loan			Actions

View Accounts and Transaction Details

The screenshot shows the EastWest Bank BusinessBridge Premier HK dashboard with the 'ACCOUNTS' menu open. The menu options are categorized into 'MANAGE ACCOUNTS' and 'ACCOUNT & RESEARCH TOOLS'. The background shows the same account balances table as in the previous screenshot.

Current Account	Opening Ledger (HK Current)	Available Balance	Actions
EWBHK 3030	HKD 887,148.14 As Of 11/04/2020 06:52	HKD 886,368.07 As Of 11/04/2020 06:52	▼
EWBHK 3060	HKD 46.40 As Of 10/16/2020 17:55	HKD 641.09 As Of 10/16/2020 17:55	▼
EWBHK 8060	USD 88,764.53 As Of 11/05/2020 05:48	USD 88,714.39 As Of 11/05/2020 05:48	▼
HK Loan			Actions

View Payments and Templates

Last Login: (Hong Kong Time) Fuji Company HK Alerts 1 Approvals

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DASHBOARD ACCOUNTS PAYMENTS TRANSFERS REPORTS ADMINISTRATION OTHER

DA PAYMENTS Edit

MANAGE	PAYMENT TOOLS	CREATE WIRE PAYMENTS	CREATE WIRE TEMPLATES
<ul style="list-style-type: none">Payment CenterTemplate CenterManage Template Groups	<ul style="list-style-type: none">Import ProfilesImport HistoryExport ProfilesExport HistoryHoliday Calendar	<ul style="list-style-type: none">From TemplateBook WireInternational Wire	<ul style="list-style-type: none">Book WireInternational Wire

ACCOUNT

View Transfers and Templates

Last Login:10/16/2020 - 10:44 (Hong Kong Time) GLF Corp HK Alerts 99+ Approvals

businessBridge®Premier HK EAST WEST BANK Welcom Ajay

DASHBOARD ACCOUNTS PAYMENTS TRANSFERS REPORTS ADMINISTRATION 01

DA TRANSFERS Edit

MANAGE	CREATE TRANSFERS	TRANSFER TOOLS	CREATE TEMPLATES
<ul style="list-style-type: none">Transfer CenterTransfer Template Center	<ul style="list-style-type: none">SingleOne to ManyMany to One	<ul style="list-style-type: none">Import ProfilesImport History	<ul style="list-style-type: none">One to ManyMany to One

ACCOUNT

Current Ac

View Reports

Fuji Company HK

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TRANSFERS REPORTS

REPORTS Edit

REPORTS
<ul style="list-style-type: none">My ReportsPayment ReportsTransfer ReportsUser Activity ReportUser Audit ReportUser Setup Report

If the Linked Subsidiary User is designated as the company administrator, then the Holding Company User will also see the Administration function for the subsidiary company.

GLF Corp HK Alerts 99+ Approvals 4

Welcome, Ajay HKUser1

TRANSFERS REPORTS **ADMINISTRATION** OTHER SERVICES

ADMINISTRATION Edit

MANAGE RESET/EDIT

- Users
- Panel Authorization Groups
- Panel Authorization Profiles
- Account Preferences

Accounts

Available Balance

Holding Company User can switch to another subsidiary at any time by using the drop-down menu at the top of the page.

Last Login: 10/19/2020 - 15:19 (Pacific Standard Time) GLF Large Corp Alerts 99+ Approvals 97

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DASHBOARD ACCOUNTS PAYMENTS TRANSFERS CHECK SERVICES REPORTS ADMINISTRATION OTHER SERVICES

DASHBOARD + Manage Widgets Restore Refresh ? Hel

ACCOUNT BALANCES All Accounts

Checking ▲	Ledger Balance (Cking Acct) ▲	Accessible Balance ▲	Actions
EWB 4420	4,515.89 USD As Of 11/03/2020 14:48	4,515.89 USD As Of 11/03/2020 14:48	▼
EWB 8095	293,989.18 USD As Of 11/03/2020 14:48	293,981.85 USD As Of 11/03/2020 14:48	▼
EWB 8096	305,119.07 USD As Of 11/03/2020 14:48	305,111.20 USD As Of 11/03/2020 14:48	▼
EWB 8099	302,649.47 USD As Of 11/03/2020 14:48	302,649.47 USD As Of 11/03/2020 14:48	▼

SHORTCUTS

CLICK WIDGET SETTINGS ICON TO SET YOUR PREFERENCES