



EAST WEST BANK

End User Migration Instructions MICROSOFT MONEY 2005 - 2008

As East West Bank completes a system migration, you will need to modify certain information in your MS Money software to ensure a smooth transition of your data. You must complete the following steps **after** the conversion date: **August 15, 2008**.

To ensure that your Personal Financial Management Banking service is updated properly, kindly follow the enclosed instructions in the exact order that it is presented.

If you have any questions regarding these instructions, please contact us at (888) 895-5650, and an East West Bank customer service representative will be available to assist you from 8:00 a.m. to 8:00 pm on Monday to Friday and 9:00 a.m. to 5:00 p.m. on Saturday.

You may also visit the [East West Bank](http://www.eastwestbank.com) website at www.eastwestbank.com to obtain a copy of the instruction.

Select your software version from this index to access instructions for your online accounts within Microsoft Money.

[Money 2005 - 2008](#)

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EAST WEST BANK

Microsoft Money 2005 - 2008

STEP A.

BACK UP YOUR CURRENT MONEY DATA

From the Microsoft Money menu choose **File**, then **Backup**.

STEP B.

PERFORM INTERNET UPDATE / MERGE ACCOUNTS

1. On the **Tools** menu, point to **Internet Updates** and then click **Update Now**.
2. Check the **Download cleared transactions** option.
3. Enter the Direct Connect User ID and PIN and click **Update**.

NOTE:

After download is completed your existing account will have a new **Account Number**.

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